Good Morning TEAM Members,

This is being sent to you from our new site!

We are very excited about sharing our new site with you. We have retained a new firm, Vortex Web Solutions to help us. The Principal, Mr. Jeremy Clarke has worked closely with us to deliver a very fine site. He will be working with us ongoing and will be available to immediately respond to our needs. You will find it to be easier to use, easier to navigate and much better in keeping you connected to your TEAM and the community. There are many new features that you will find helpful.

As you might expect, we have been challenged in moving all the data as it was into the new system. We have designed a much simpler way for you to create your one year business plan and TEAM Profile. All member Profiles will now have the same look and feel. Now, both will take no more than 15-20 minutes to complete. We are hopeful that we have been able to capture most of the data from your touches. If you are missing some, we apologize in advance but due to the way the former web company structured the databases, we were challenged to get all that we did. The new databases have been properly structured and are backed up daily.

There will be some things you will need to do to get properly set up on the new system. We realize that we need a few minutes of your valuable time and some of the information is a re-input but we ask your patience in advance. Once you are set up you will be thrilled with the new tools at your disposal.

Please follow these steps to get properly set-up – it will take you 15-20 minutes:

1. Login – Please use your email address as your login. Your default password is “team”. Once you are in, you may change your password.

2. Account Page – Once you are in the member area, please go through:

a. login info – change password
b. Personal information – update information – if needed
c. Public Profile- update(please make sure you get a photo loaded here)
d. Business Profile – update information – if needed

3. Edit TEAM Profile – When you click on this you will be asked to complete the Business Plan Wizard – The wizard will guide you through some questions and at the completion, you will see a One Year Business Plan. Once completed, click on My TEAM Profile in the box at the left of your screen. Once you are in, you will see that you only need to answer 5 of the 10 questions. The rest has been done for you. Brief is better!

4. Relationship System – Please review the relationship status of each of the persons in your relationship system. It is possible that some might be listed as Level II C and you are actually at Level II B and so on. As soon as you change status, the color changes immediately.

Finally, take some time (when you have a minute or two!) and look at everything. Our goal is to help you be a great CEO of your business, a great TEAM Member and a known member in the ProGrowth Community.
Your feedback is important. Please let us hear from you on any suggestions or issues you find. We will get on it immediately.

Sincerely,

Ken Potalivo